



# PORTSMOUTH NAVAL SHIPYARD

## TRADES APPRENTICESHIP

The Apprentice Program at Portsmouth Naval Shipyard consists of the Trades Apprenticeship which is a four-year full academic program that features academic and trade theory training combined with on-the-job learning under the guidance of qualified trade journeymen and women. The Worker Skills Progression Program which is a formal apprenticeship which focuses on trade related curriculum, trade skills training and on-the-job learning administered over a five-year period. Both programs are designed to develop motivated employees to become highly skilled journeymen and women in the industrial trades.

Participants in both programs work full time (80 hours per two week pay period), are paid during all required training and are provided with all training materials. Promotions occur at two year intervals to the intermediate and journey levels provided performance meets or exceeds pre-defined requirements. Credit may be given for previous experience and/or college training. Benefits include 4 hours of annual and 4 hours of sick leave for every two week pay period worked. A retirement plan, Thrift Savings Plan (similar to a 401K) and optional employer subsidized health and life insurances are available.

The Trades Apprenticeship will be open for applications once each year.

For the Trades Apprenticeship, academic classes are conducted at the shipyard with trade training typically conducted in the shop areas. Apprentices must successfully complete all courses prescribed in approved Trade Training Plans. Graduates of the Trades Apprenticeship receive Certificates of Completion of Apprenticeship from both the Department of the Navy and the Department of Labor, and receive college credits toward an Associate Degree from either York County Community College or Great Bay Community College.

Applicants for the Trades Apprenticeship must pass an academic placement exam. Sample tests that contain questions similar to those on the placement exam can be viewed by accessing the following web links:

<http://www.studyguidezone.com/accuplacertest.htm>

<http://www.collegeboard.com/student/testing/accuplacer/preparation-sample.html>

Select any of the self-assessment modules for practice questions.

Or, you can search for "Apprentice Exam" using your favorite search engine.

## THE WORKER SKILLS PROGRESSION PROGRAM

The Worker Skills Progression Program has a primary focus of on-the-job learning, along with trade technical training provided by qualified instructors. Participants must successfully complete all requirements as prescribed in approved Trade Training Plans. Graduates of the Worker Skills Progression Program receive a Certificate of Completion of Apprenticeship from the Department of Labor. The Worker Skills Progression Program is opened for different trades periodically throughout the year. Interested candidates can determine openings in this program by accessing the web link <http://www.usajobs.gov> on a frequent basis.

Applicants for either program must be a US citizen, satisfy the security and suitability requirements of Portsmouth Naval Shipyard, and be physically able to perform the duties of the position for which they are selected. Portsmouth Naval Shipyard is an equal opportunity employer.

Visit our web site at <http://www.navsea.navy.mil/shipyards/portsmouth> to learn more about the Portsmouth Naval Shipyard Apprenticeship Program, such as when to apply, how to apply and to view a complete listing of trade descriptions. Visit web site <http://www.usajobs.gov> to apply for the apprenticeship or to search for other employment opportunities.

